Johns Creek PTSA Executive Board Meeting Minutes

August 8, 2017

Attendees:

Denise Abramow, Lisa Shanklin, Nicole Adams, Lisa Burton, Beverly Henson, Jimmy Zoll, Anna Seljan, Sandy Garrett, Diane Kolosna, Liz Hayde, Kim McDonald, Ann Marie Cassidy, Jennifer Zubler, Emily Hackworth, Karen Blake, Lisa Chasin, Stacey Nelson, Paromita Ghosh, Kim Rutledge

The meeting was called to order at 9:35 am.

1. Principal’s Report- Dr. Zoll
* Introduced 10th grade assistant principal Amy Agans from AMMS, and head counselor Samiah Garcia from Cambridge High School
* Thanked PTSA for hosting the welcome back breakfast
* First two days of school went well. There are large numbers of students in lunches but no need for smaller lunches as there are no behavior problems. There have been few schedule changes.
* New conference room in media center will be used for PTSA board meetings. Can be reserved through front office for other meetings.
* Numbers of students projected at 2125, currently have 2156 students. No changes until 10 day count. JCHS is one of the largest high schools.
* There are 150 teachers. Question- how many additional staff members?
* There are two new counselors. Debrody and Foster left. Maddox and Garcia are new. The change is on website but parents and students haven’t been informed.
* Will email parents and students regarding eclipse.
1. Approval of Minutes – Nicole Adams

Karen Blake made a motion to accept the January 12th minutes. The motion was seconded by Lisa Burton and was approved.

1. Treasurer’s Report – Lisa Burton
	* Preliminary budget was presented. It needs to be finalized and presented on September 6 at curriculum night. Please check your budget category and make any changes/ suggestions.
	* Lisa will email tweeked budget in a week. PTSA board will need to do a conference call for budget approval to present at curriculum night.
	* Changes noted:
		+ Kim- senior activities income needs to be reduced
		+ Senior lunch needs to be moved to PTSA administration
		+ Facilities and grounds was reduced last year.
		+ Communications was changed to Constant Contact which is used for e-blasts. Cost is $600, so budget for Constant Contact under Communications was changed from $1000 to $600
	* Membership is decreasing yearly; need to campaign to increase membership. If numbers do not increase, the budget will need to be reduced.
	* Text Lisa 678-371-7379 if you need a check rushed to you.
	* All checks need to have two signatures- do not cash a check with one signature.
2. Secretary’s report- Nicole Adams
* Please sign in on attendance sheet.
* Minutes are sent to board and VPS, not chairs unless in attendance or requested. Minutes will be sent after meeting then again prior to next meeting.
* All board members, VPs and chairs need to complete volunteer training if it was not done for 2016-2017.
* Reminder email will be sent to those who have not joined PTSA and/or GaPTA.
* Will send meeting dates and roster once it is updated.
1. Co-President’s Report – Denise Abramow & Lisa Shanklin
* Introductions
* Log in for emails: board and VPS have them; Lisa will ask Liliana about host name for phones. Lisa is looking at google apps for email as well as sharing docs. position@jchsptsa.com email addresses were made so personal emails won’t be on website.
* Need someone to train to take Liliana’s place
* GaPTA news:
	+ Leadership training and elections were on Saturday. A group of women active in PTA submitted applications to run. Nominations from floor are allowed, but GaPTA wasn’t going to let them run. National PTA got involved. National PTA sent two people to monitor election. Floor nominations won.
	+ To vote, you must register for training which is $175. Need membership cards to vote- Sandy will have them by next meeting.
	+ Cobb and Dekalb sent emails requesting that local PTAs shouldn’t send money to GaPTA.
	+ GaPTA website has all the information
* North Fulton council has offered training. Subscribe to their newsletter. Liliana is on the board.
* If you sign up for PTSA, you will get the PTSA e-blast.
* Audit is done- Please make sure there are two signatures on checks
* There are t-shirts for board members and VPS. Please wear them to all PTSA sponsored events.
1. Officer Reports
2. Health Services – Jennifer Zubler

Will have red ribbon week as well as Wellness Wednesdays starting in September. Jennifer is meeting this week with Rachel Kitchen-Cole, school social worker, to begin planning.

1. Membership – Marcia Grimsley and Sandy Garrett
	* Membership total is 382- 94 teachers, 19 basic, 182 students, 31 gold, 91 platinum, 133 silver gladiator, 4 diamond, 4- silver. Denise requested numbers from last year for comparison
	* Sandy will contact people who completed registrations incorrectly and extra moneys paid can be refunded or marked as a donation.
	* Communicate that students need to join themselves to be eligible for scholarships.
	* Need to send list of students eligible for student ambassadors.
2. Administrative Support – Diane Kolosna & Liz Hayde
* Scholarship plaques for 2017 were updated.
* Goal to visit other college and career centers at other high schools to see what they do and asked for suggestions.
* Attendance office is covered for volunteers. Sarah Mulchin needs volunteers.
1. Staff Support – Issure Chen & Emily Hackworth

Emily and Issure will meet to review breakfast and plan for curriculum night.

1. Student Activities – Ann Marie Cassidy
* 90 students signed up for senior activities- $7650
* All chair positions have been filled. Lauren Ross wants Ann Marie to be in charge of senior baccalaureate.
* Preparing for senior night.
* Payments made by squares don’t work on i-phone 7s. Asked for ideas for payment- laptop stations, paypal. Need a solution for senior night.
1. Legislation – Karen Blake
* November 7- Johns Creek elections for city council seats and mayor.
* Voter registration drive will be held early September. A registrar needs to attend (someone who is deputized needs to be present). Jen Freyer set it up last year; will check with her.
* Recommendation to reach out to student ambassadors and AP government class to help with voter drive.
1. Communications – Anna Seljan
* Get e-blast information to Anna by Sunday for Tuesday e-blast.
* Use twitter and FB to communicate and JCNN -morning announcements (Jamie Chuven) JCHSannouncements@gmail.com
1. Academic Enrichment – Kim McDonald

No report.

1. Other Discussion:
* Reflections chairs- waiting on entry forms. Posters have been placed around school. Will have more information about training sessions.
* Beverly Hanson- bricks were permanently put in to area in front next to crepe myrtles for $250 membership levesl and up
* There were no volunteer forms on membership table. It is all online. Liliana has names of people who volunteered. Contact her for information.
* Beverly- question about AMMS and Dolvin PTA/PTO choices

Motion to adjourn meeting by Jen Zubler and seconded by Denise Abramow.

Next PTSA meeting September 12th at 6:30 pm.

Upcoming Dates:

August 9 School Governance Council Meeting 4 pm

August 17 Senior Night

September 4 Labor Day- no school

September 6 Curriculum Night 6:30 pm

September 25 First senior treat

September (TBD) Voter registration drive

October 27 Homecoming game

October 28 Homecoming dance