



JOHNS CREEK

HIGH SCHOOL

Johns Creek PTSA Board Meeting Minutes August 14, 2018

Attendees: Lisa Shanklin, Kimberly McDonald, Julia Moravec, Nikki Schreck, Chris Shearer, Susanne Coleman, Dominique Frascino, Huey Bullock, Jen Zubler, Rachana Sureka, Beth Gaan, Karen Blake, Kim Rutledge, Ann Marie Cassidy, Anna Seljan, Rebecca Jue Wang, Joni Murphy, Suresh Babu Gaddam, Shawn Xu, Susanne Lowe, and Kim Hochman

It was determined that a quorum was established.

The meeting was called to order at 9:30 a.m.

Presentation of tables and benches – In honor of her nine years of service to Johns Creek High School and her never ending support to the PTSA, the PTSA thanked Sue Mitchell, the head custodian who retired last May, and presented her the tables and benches that the PTSA purchased for the school on her behalf.

Officer's Report – Communications - Anna Seljan reported that the PTSA is reaching out to Dr. Higgins, the head counselor, to determine if there is a "counseling liaison" to the PTSA. E-blasts will be sent out on Tuesdays. Ideally, she will receive anything to be included in an e-blast by Sunday night. But realistically, she will try to include anything she receives up to and including Tuesday morning.

Liliana Brenner helps with website and other communications.

Dominique Frascino reported that she is in charge of the PTSA's Facebook, Twitter, and Instagram accounts (i.e., "social media"). All board members and committee chairs should send information to her to be posted on PTSA's social media accounts (i.e., "wellness" activities such as puppies coming to the school). Her email address is socialmedia@jchspts.com.

Principal's Report – Chris Shearer

- 1.) Scheduling - Miss Hudson is currently in the process of balancing student's schedules. As of "Day 6" of school, JCHS has 2,118 students. This is more than originally anticipated. We may gain an additional teacher. Currently the school has 1 existing vacancy for a Special Education teacher. We will get a transfer from another Fulton County school to fill the vacancy.
- 2.) Instructional changes – standards mastery framework – Ms. Agans rolled out the introduction to teachers. Fulton County is giving all schools one full year for "training". Next year we will be held accountable for all core classes. The Math department started off and running and determined a unit kids historically do well in (Statistics). They are starting to teach using the standards mastery framework method. Note that these methods don't translate to a traditional "numerical grade". In other words, if you score a 3 or a 4 on the EOC testing, this doesn't translate to a 95 or a 91 or an 87.
- 3.) Wellness kickoff – a comedian came to the school yesterday to kick off the school's wellness program. He was great with the kids and was very well received. His message for the students was to "pursue your dreams".
- 4.) Parking - There are 431 student parking spaces. 800 students applied for parking. Seniors get first priority. Dual-enrolled juniors get the second priority. Then there is a random "lottery" for the very few spots that remain.
- 5.) Football team – Last Friday night JCHS scrimmaged Creekside HS and won. This weekend we are playing a non-conference game against a team from South Carolina. The following Wednesday our football team leaves for Washington, D.C. to play St. Johns Prep who is the #4 rated high school team in the country who is also traveling to Washington.

Special Elections

Karen Blake made a motion to accept Kimberly McDonald's resignation as VP Academic Enrichment. Nikki Schreck seconded the motion. The motion passed unanimously.

Susanne Coleman made a motion to nominate Kim McDonald as Co-President. Kim Hochman seconded the motion. The motion passed unanimously.

Jen Zubler made a motion to accept Lisa Shanklin's resignation as Co-President. Karen Blake seconded the motion. The motion passed unanimously.

Karen Blake made a motion to nominate Rebecca Jue Wang as VP Academic Enrichment. Susanne Coleman seconded the motion. The motion passed unanimously.

Nikki Schreck made a motion to nominate Huey Bullock as VP Membership. Karen Blake seconded the motion. The motion passed unanimously.

Nikki Schreck made a motion to nominate Beth Gaan as VP Legislation. Karen Blake seconded the motion. The motion passed unanimously.

President's Report – Kimberly McDonald

- 1.) The PTSA Google drive is currently updated. All VPs and committee members should use emails and the calendar function. Note that the calendar on the PTSA Google drive rolls over to the PTSA website. This is also where the Secretary determines “upcoming events” for the board meeting agendas. VPs and committee chairpersons should put all dates in the calendar. All email passwords are currently set to “jchsptsa”. Keep up with your own budgets and keep them updated via the PTSA Google drive. Please use Genius Scan and DocuScan as much as possible.
- 2.) Kimberly wants everyone to provide a report for monthly meetings.
- 3.) Order your PTSA t-shirts if you don't already have one.
- 4.) PTSA mouse pads that we currently have don't work very well (mouses won't roll on them properly). Percussions want to use them. We will give them to the band.
- 5.) Board members need to be a PTSA member and need to complete volunteer training with the office. This is done on line.

Treasurer's Report – Nikki Schreck

To get a check, it is a PROCESS. First fill out a check request. They are located on line (PTSA website) or in Nikki's mailbox in the office. The requester needs to sign the check request, get the appropriate VP to sign it (may be the same person), then Kimberly McDonald needs to sign the check request, then it goes to Nikki who will cut the check. She then signs the check, then either the president or secretary needs to co-sign the check. Then it can be sent to the vendor or given to the PTSA representative to give to the vendor. Please use Genius Scan or DocuScan as much as possible. The Notes app on iphones will also scan a .pdf file. Go to Notes, click on the + sign, and click on Scan Document.

2018-19 PTSA Budget Approval Vote

Nicole Schreck presented the 2018-19 PTSA budget for board approval. Jen Zubler made a motion to approve the budget. Karen Blake seconded the motion. The motion passed unanimously.

Secretary's Report

Karen Blake made a motion to approve the April 17, 2018 general membership meeting minutes. Kim Rutledge seconded the motion. The motion was approved unanimously.

Ann Marie Cassidy made a motion to approve the May 7, 2018 board meeting minutes. Kim Hochman seconded the motion. The motion was approved unanimously.

Kim Rutledge made a motion to approve the July 18, 2018 board meeting minutes. Karen Blake seconded the motion. The motion was approved unanimously.

Officer's Reports

Membership – Huey Bullock

\$44,300 recorded in membership currently
\$2,300 in matching donations (additional)
\$14,000 has been deposited via checks (included in \$44,300)

The list for student ambassadors is ready.

We currently have 375 total members of which 100 (out of 181) are teachers and staff.

Academic Enrichment – Rebecca Jue Wang is the new VP. Shawn Xu will remain as 2nd VP.

Administrative Support – Susanne Lowe - Susanne is scheduling a meeting with the counselors due to their large turnover. The front office volunteers are up and running.

Health Services – Jen Zubler

- 1.) Health services is currently scheduling a meeting with social worker Rachel Kitchens-Cole.
- 2.) The comedian from yesterday was a huge success.
- 3.) Private Counseling services via Summit on Site will be explained in the next news letter - it is an option for students to get private counseling without having to leave the school.
- 4.) The “Mindfulness Inner Explorer program” will be implemented in a few weeks for teachers to use in the classroom.
- 5.) Wellness messaging will be a focus this year - more to come.

- 6.) Wellness t-shirts for wellness Wednesdays will be available for teachers sometime this semester and some will be available for students to purchase.
- 7.) Sharon Becker from the clinic has arranged with FurKids to have puppies come to the school approximately once per month for student comfort as a part of "Wellness" activities.

Legislation – Karen Blake reported that there will be a drive for all 17-1/2 year olds and older to register to vote in the cafeteria during the two lunches on September 17. Those eligible (18+) will be able to vote in the November 2018 election.

Lisa Shanklin reported that September 8 is Advocacy Day from 10:30-12:30 for the GA PTA.

Staff Support – Kim Hochman – The teacher welcome back breakfast was a success. Joni Murphy – “Grab and go” for curriculum night is ready. Teachers who have not joined the PTSA are going to be encouraged to join. 100 of 181 teachers and staff have currently joined. All teachers who join the PTSA are eligible for a \$50 classroom stipend and receive a birthday card with a \$10 gift card. Mr. Shearer will send a reminder email out to all teachers.

Senior Activities - Ann Marie Cassidy

- 1.) 63 seniors have paid via PayPal which equates to approximately \$6,290. We currently have 508 seniors. Typically, approximately 400 seniors pay.
- 2.) Moving forward, the PTSA would like to make it very clear that PTSA does not provide Homecoming volunteers.
- 3.) On Senior night coming up in a few weeks, many senior parents pay the senior fee via credit card. The PTSA has many credit card readers, however most newer iphones need the special adapter to connect the credit card reader to the iphone without the plug in. Ann Marie requested the PTSA purchase several adapters for future PTSA use.
- 4.) Per Kim Rutledge, all senior treat dates being set.

Meeting adjourned at 11:30 a.m.

Respectfully submitted,

Julia Moravec
JCHS PTSA Secretary