Johns Creek PTSA Board Meeting Minutes

May 7, 2018

Attendees:

Lisa Shanklin, Nicole Adams, Nikki Schreck, Beverly Henson, Chris Shearer, Anna Seljan, Sarika Bhatia, Dominique Frascino, Liliana Brenner, Sandy Garrett, Diane Kolosna, Liz Hayde, Elizabeth Trammell, Kim McDonald, Paromita Ghosh, Kim Rutledge, Ann Marie Cassidy, Jennifer Zubler, Issure Chen, Emily Hackworth, Kim Hochman, Joni Murphy, Meg Moonan, Karen Blake, Suzanne Coleman

The meeting was called to order at 9:48 am.

1. Principal’s Report- Chris Shearer
	1. Finished EOC testing. Around 1000 students (close to 50%) tested daily.
	2. AP exams began today and will continue for two weeks, followed by finals the last week of school.
	3. Eighteen teachers volunteered to implement a mindfulness program which consists of 10-minute videos. Other schools which use the program say that it works well, and even though it uses instructional time, teachers and students gain time because the students are focused.
	4. Principal Shearer is at 10,000 tweets. Discussed the importance of communication, messaging, and storytelling.
	5. Recent survey to students and parents is on website and e-blast. Only 29 parents (1%) completed survey.
	6. Will have a meet and greet this summer.
	7. JCHS is fully staffed for next year.
2. Secretaries Report- Nicole Adams
	1. Jen Zubler made a motion to accept the April 9, 2018 minutes. The motion carried.
	2. Requested VPs and chairs to check roster for updates. Updated roster will be posted on google Drive.
3. Treasurer’s Report – Nikki Schreck
	1. Budget was updated last night. Student ambassador money is in PayPal.
4. Officers’ Reports:
	1. Administrative Support- Liz Haye ad Diane Kolosna
		* College and Commitment Board QR code is working well.
		* Scholarship plaques for new PTSA recipients have been updated.
		* Picnic tables are in production. The company will let Diane now what is needed to install them.
	2. Communications – Anna Seljan and Liliana Brenner
		* No report
	3. Health services- Jen Zubler
		* Mindfulness program will be free for two years. Teachers can provide link for access at home. Looking to establish access for whole community.
		* Teachers requested green t-shirts to support mental health. Students in art department are designing it. Need funds/fundraising; Joni Mitchell offered to assist.
		* Requesting volunteers on May 21 to help thank teachers and staff for their support and participation.
	4. Legislation- Karen Blake
		* No report
	5. Membership- Sandy
		* Bricks have been ordered.
	6. Academic Enrichment – Kim McDonald
		* Need a chair for mini grants.
	7. Senior Activities – Ann Marie Cassidy
		* Changed name from Student Activities to Senior Activities
		* Under budget on yard signs and senior treats. Putting money towards raffles to motivate seniors to attend.
		* No need for volunteers at carnival
		* Senior lunch is on May 23; getting quotes from Moe’s.
	8. Staff Support – Issure Chen & Emily Hackworth
		* End of year luncheon is on Friday May 25 at 11:30, catered by Outback Steakhouse. Outback will set up and provide servers. Requesting donations of drinks and sweets; deliver drinks before May 25, and deliver sweets on that day.
5. President’s Report- Lisa Shanklin
	1. Shared video of Star student, Ariba Lakhani.
	2. JCHS PTSA is an Outstanding Local Unit and a School of Excellence
		* Shared standards with group.
		* Shared the slides from the Outstanding Local Unit submission to North Fulton PTA and described many of the programs that PTSA provides.
	3. Changing back to a GaPTA membership campaign in 2018-2019.
	4. Lisa is on the North Fulton Coouncil PTA Advocacy Committee.
	5. Looking at opportunities in addition to the Korean luncheon to positively connect more cultures. Would like feedback.
	6. Need chair for mini grants, VP for membership, and Co- President.
	7. Presentation for new members:
		* PTSA core values
		* Board member expectations
			+ All board members must be GaPTA members; it is in our bylaws.
			+ If you can’t attend meetings, you must submit a report.
		* Review of officer, board, and chair positions.
	8. Other information:
		* Meetings are second Tuesday of each month from 9:30-11:30. No longer holding evening meetings.
		* Reviewed procedure for key check out.
		* Mailboxes are in front office.
		* PTSA google Drive is to be used for shared documents. Link will be emailed this week.
		* Expenses must be pre-approved by VP, and only president can sign contracts. Track finances in a google spreadsheet.
		* Allow 10-14 days for checks to be processed. Checks will not be processed without appropriate signatures.
		* Patrick Martin is the assistant principal who approves business partners.
		* Back to school open house/information day is on Friday, August 3 beginning at 8:30 am.

The meeting adjourned at 11:24 am.

Upcoming Dates:

May 9 School Governance Council at 4:00 pm

May 15 North Fulton Council PTSA School of Information at Teaching Museum at 9:30 am

May 15 School Board Community Meeting with Linda McCain at Ocee Elementary at 9:30 am

May 18 JCHS PTSA Student Ambassador Powder Puff Game

May 20 JCHS Baccalaureate for Seniors

May 21 Senior Class Carnival from 11-2

May 24 Graduation